



## POLITICAL-ECONOMIC SPECIALIST

The U.S. Embassy in Apia invites applications from all interested candidates for the full-time position of Political-Economic Specialist. The incumbent serves as U.S. Embassy Apia's principal advisor on political, economic, and protocol affairs. Key responsibilities include helping strengthen the U.S.-Samoa bilateral relationship and maintaining a high-profile set of national portfolios and contacts that bring the incumbent into regular interaction with the Samoan government, business leaders, and NGOs. Key to success is the incumbent's ability to operate independently and take initiative.

All applicants must possess a Bachelor's degree in political science, law, public policy, international relations, economics, environmental or local equivalent, and have at least 5 years of progressively responsible experience in foreign policy, politics, economics, science, or international relations.

The successful applicant must have:

- experience in drafting memos, policy papers, analytical research, or similar documents;
- knowledge of U.S. foreign policy objectives with Samoa and a thorough understanding of internal political reporting and public affairs requirements and procedures;
- strong presentation and writing abilities and exceptional customer service skills.
- ability to develop and maintain key contacts within relevant sectors, institutions and organizations.
- must be fluent in English and Samoan.

**You must be a Samoan citizen or an employment-eligible resident to apply for this position.**  
**The starting salary, including allowances, is WST\$74,266 per annum.**

*All employees of the US Government are required to complete full medical and security background checks.*

**Please complete a DS-174 application form and send it together with a CV. Applications without the DS-174 form will not be considered.**

**Dead-line for applications – 4:00pm Tuesday, October 13, 2020.**

Please email application to [Wellington.HR@state.gov](mailto:Wellington.HR@state.gov)

***Note:*** Only short listed applicants will be contacted regarding the next phase of the selection process. To those applicants not short listed, we extend our appreciation for considering the US Government as a potential employer.